

# **Hirth Norris & Garrison, LLP**

CERTIFIED PUBLIC ACCOUNTANTS

## **Partners**

*Jodi L. Garrison, CPA | Timothy R. Harris, CPA*

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December 2025

Dear Client;

Year-End Reporting – Forms 1099-NEC and 1099-MISC

As another year comes to a close, we wanted to remind you of the important IRS information reporting requirements for payments made by your business during the 2025 tax year. Compliance with these rules is a key focus area for the IRS, and significant penalties may apply for failures to file the correct information returns by the due date, and in some cases the manner in which you file them (paper v. electronic).

Generally, the IRS requires businesses and organizations to file information returns (Form 1099) if in the course of your conducting business you made payments of \$600 or more to a person or entity, other than a corporation, for:

- Services performed by non-employees (independent contractors, freelancers, repair & maintenance, lawncare, accounting, commissions, etc. Use 1099-NEC
- Legal fees whether a corporation or not Use 1099-NEC
- Rents Use 1099-MISC
- Medical and health care payments Use 1099-MISC
- Royalties of at least \$10 Use 1099-MISC

Specific requirements also exist for the filing of 1099-INT, 1099-DIV and 1099-R information forms. We also want to remind you of the electronic filing requirements made mandatory for businesses and organizations who must submit more than 10 forms, including W-2 forms. The prior threshold was 250! We have seen the IRS impose penalties on a few of our clients for not adhering to these newer electronic reporting requirements.

We will be happy to assist you in preparing and filing your information returns. In order to complete this service we require a list showing the following (a completed Form W-9 can provide most of this):

- Recipient full name and address
- Taxpayer Identification Number of service provider (SSN or FEIN)
- Total amount paid for the 2025 calendar year
- Nature of payment

If we are to assist you in preparing the returns, please provide the above information no later than January 23, 2026 so the returns can be filed by the January 31, 2026 filing deadline. As always, call or email our office with any questions or to obtain a copy of your 2024 filings.

Respectfully submitted,

*Hirth, Norris & Garrison*